



## Amber Kindergarten—Early Years Teacher (Term-time only)

Monday—Friday 9am—4pm

We have two kindergarten groups; Amber and Jade, each with up to 12 children aged between 3 and 6 years old. You will be part of our experienced and well-established kindergarten team. Our kindergarten is a collaborative and supportive environment where colleagues are valued and nurtured, and your input, talents and enthusiasm will be welcomed and appreciated.

You'll be a committed, creative and resourceful, Early Years teacher with a thorough understanding and knowledge of Steiner Waldorf kindergarten practices and principles. You'll have experience of working with children within an Early Years environment and can relate to and nurture young children. With personal warmth, patience, respect, empathy and understanding, you'll be a role model worthy of imitation by the children in your care.

You'll be part of an experienced and diverse team of teaching staff, with a warm heart and strong community spirit. You'll enjoy an exciting balance of fresh practices and new ideas combined with wisdom, experience and dedication.

### **Primary Responsibility:**

The kindergarten teacher has primary responsibility for the overall welfare of the children in their care. They nurture the healthy development of the children's physical, social, emotional and cognitive skills, in an age-appropriate way. They should maintain good discipline and create a harmonious learning environment where children feel safe, happy and can play and learn effectively. This includes supporting the creative play, artistic and domestic activities; the celebration of festivals, both seasonal and multi-cultural; creative discipline, ensuring good habits are developed and working with parents, carers and families. The kindergarten teacher needs to be responsible for the full organisation and running of their kindergarten group, and work as part of a team of teachers, assistants and management

For more information, please visit our website  
[www.camphillschools.org.uk](http://www.camphillschools.org.uk)



## **Policies and Procedures, Regulations and Rules:**

To become familiar with and ensure adherence to the kindergarten's policies and procedures and to support their implementation, including Health and Safety policies, Safeguarding children and Child Protection Policies.

## **Preparation, Planning and Record-Keeping**

The kindergarten teacher is responsible for maintaining a daily register of attendance in line with kindergarten policy and regulatory requirements. They are responsible for adequate preparation and planning which includes attending to daily, weekly and long-term planning, and working with colleagues in a reciprocal way in order to facilitate this. The kindergarten teacher is also responsible for daily and weekly reviews of planning and activities, including keeping parents informed when necessary. The kindergarten teacher will keep appropriate records, plans and pupil files, in accordance with statutory requirements.

## **Child Assessments**

The kindergarten teacher will carry out effective assessments through a tracking system to identify children's progress and learning needs, and use this to support teaching and planning, in accordance with kindergarten's requirements. The kindergarten teacher will also conduct twice yearly parent teacher consultations both in April and in November.

## **Classroom Care**

To manage the classroom environment and maintain it to a high standard of cleanliness and aesthetics, according to the Steiner Early Years curriculum - working with the seasons and sensory protection of the young child. They will be involved in the making, cleaning and mending of classroom materials and equipment, including the kindergarten rooms, cloakroom, kitchen and garden.

## **Working with assistants**

To provide leadership, support, and guidance to kindergarten assistants and any other sessional staff and volunteers working in the kindergarten. It is the responsibility of the kindergarten teacher to ensure that the assistants are informed, understand and can carry out their duties accordingly.

For more information, please visit our website  
[www.camphillschools.org.uk](http://www.camphillschools.org.uk)



## **Mentoring & Staff Development**

To undertake appropriate preparation, study and training as necessary both for the effective delivery of the curriculum and to advance the kindergarten's ethos, principles and objectives.

## **Confidentiality & Discretion**

At all times the kindergarten teacher must respect professional confidentiality with regard to information about children, parents and staff at the school, and to be discreet about one's own personal private matters to parents. Staff must always comply with the kindergarten's Confidentiality and Data Protection Policies and Code of Conduct.

## **Experience**

- Experience of teaching in a Steiner Waldorf kindergarten with children aged 3 to 6 .
- Experience, or good working knowledge, of record keeping in an early years setting
- Experience of working with children with Additional Learning Needs

## **Knowledge & Understanding**

- An understanding and knowledge of Steiner Waldorf kindergarten practices and principles
- A good awareness of Child Protection (Safeguarding) responsibilities, and how to handle concerns and related complaints, and knowledge of related regulations
- Working knowledge of Health & Safety

## **Aptitudes**

- To be a role model worthy of imitation by the children in your care
- The ability to relate to and nurture young children
- Excellent oral and written communication skills
- Personal warmth, patience, respect, empathy and understanding

For more information, please visit our website

[www.camphillschools.org.uk](http://www.camphillschools.org.uk)



- Exceptional self-motivation and a high level of organisation
- The ability to cooperate well with colleagues, parents and carers
- An ability to work in a small, close knit team team and independently
- To approach your work with positivity and joy
- A flexible approach to work and the ability to work under pressure
- A willingness to work with colleagues in the continued development of the school and the curriculum

### Essential

- An approved Steiner Waldorf Early Years teaching qualification or relevant Early Years teaching qualification.
- Up to date Pediatric first aid certificate, or willingness to undertake this
- Food Hygiene Certificate, or willingness to undertake this
- Training in one or more of: Additional Learning Needs, Child Protection/ Safeguarding, Health and Safety, Food Hygiene
- Suitability to work with children and a satisfactory PVG check.

The tasks and remit contained within this job description captures the main responsibilities of the role and is not exhaustive. CSA retains the right to request other tasks, within reason, be undertaken by the post holder as requested.

For more information, please visit our website  
[www.camphillschools.org.uk](http://www.camphillschools.org.uk)